



# Welcome to Acacia International School

Acacia International School is a friendly and welcoming school whose values are based on mutual trust and respect for all. We have very high expectations for behaviour for all members of our school community. These expectations are expressed in the code of conduct, which applies to all members of the school community. The code of conduct is designed to be broad and clear. Children may need help in interpreting these expectations in different contexts, therefore we have also developed a set of Whole School Rules, and context specific rules for Sports, Swimming etc. Each teacher will develop a set of classroom rules to help children interpret the code of conduct and understand what is the expected behaviour within the classroom.

## Code of Conduct:

*Respect yourself*

*Respect others*

*Respect the environment*



# Acacia International School

## Whole School Rules

Children are expected to:

### **1. Be polite**

- 1.1. Speak politely to all
- 1.2. Say please, thank you and excuse me to all
- 1.3. Greet adults politely (expected from Grade 1 up):
  - 1.3.1. to make eye contact
  - 1.3.2. to initiate the greeting
  - 1.3.3. to greet adults whose name they know with “Good Morning/ Good Afternoon Mr/Mrs/Ms [name]”
  - 1.3.4. to greet adults whose name they do not know with “Good Morning/ Good Afternoon Sir/Madam
  - 1.3.5. to stand when an adult enters the room
- 1.4. Make way for adults

### **2. Be kind**

- 2.1. Treat your friends with kindness - do not hurt others’ feelings

### **3. Be gentle**

- 3.1. Keep your hands to yourself
- 3.2. Do not hurt others, do not hit, kick, push or use any physical violence
- 3.3. Leave wildlife alone

### **4. Follow teacher's instructions first time**

### **5. Walk do not run**



- 5.1. Do not climb on furniture, walls or fences
- 5.2. Walk quietly in single file when moving in a group
- 5.3. Keep to the paths (children may go on the grass during playtime)
- 5.4. *Running is only permitted outside during playtime (at lunch, playtime starts after lunch bags have been returned to pegs)*

## **6. Use quiet, inside voices**

- 6.1. When inside
- 6.2. When moving around the school during learning time
- 6.3. When eating lunch and when moving to and from lunch
- 6.4. *At all times apart from when outside during playtime*

## **7. Tidy up after themselves**

- 7.1. Keep bags tidy on pegs
- 7.2. Keep classroom tidy
- 7.3. Keep library tidy
- 7.4. Do not litter

## **8. Be honest**

## **9. Work hard**

## **10. Be ready to learn**

- 10.1. Come to school on time and prepared
- 10.2. Wear full correct uniform at all times
- 10.3. Be ready to learn at the start of each lesson
- 10.4. Hand in your homework on time and in good condition



## **11. Additional Rules**

### **11.1. Playtime rules**

- 11.1.1. At break and lunch, playtime starts after children have eaten and returned bags to their classes
- 11.1.2. At break and lunch, play only in quad or on small field - not behind any classrooms
- 11.1.3. Before or after school - play only in quad
- 11.1.4. Play outside - you should not be in class or the library before or after school, or during break and lunchtime except with the teacher's permission
- 11.1.5. No Hat, No Outside Play. This rule applies to all children including pre-school
- 11.1.6. No playing with balls in the quad

### **11.2. After school rules**

- 11.2.1. Children waiting to be collected should wait just outside their classrooms
- 11.2.2. Children in aftercare should go directly to aftercare

### **11.3. Lunchtime**

- 11.3.1. Line up outside your classroom and wait for the duty teachers

### **11.4. Sports**

- 11.4.1. Line up outside your classroom and wait for the teacher

### **11.5. Car Park**

- 11.5.1. Drop off and pick up - take care and look both ways before crossing car park
- 11.5.2. Do not run in car park
- 11.5.3. Children should not walk through carpark at any other time apart from drop off and pick up
- 11.5.4. Sports gate only should be used for access to hall and field

### **11.6. Transition in and out of class**

- 11.6.1. Line up to go in and out of all classes, wait for teacher instructions